

APPLICATION FOR INDIVIDUAL ARRANGEMENTS ON ENTRANCE EXAMINATION

This application is used when applying for individual arrangements on entrance examinations.

Describe your need for individual arrangements in the entrance examination and state your reasons.

PERSONAL INFORMATION

Family name and first name(s):	Personal identity code:
E-mail:	Tel.:
Address:	

NAME OF HIGHER EDUCATION INSTITUTION WHERE I PARTICIPATE IN ENTRANCE EXAMINATION(S)

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I APPLY FOR INDIVIDUAL ARRANGEMENTS

- DUE TO DYSLEXIA**
- FOR OTHER REASON(S)**

IF APPLYING FOR SOME OTHER REASON THAN DYSLEXIA, DESCRIBE IT IN THE FOLLOWING BOX

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SPECIFY THE TYPE OF INDIVIDUAL ARRANGEMENTS YOU NEED (e.g. additional time, separate room, use of computer etc.)

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Date: ____ . ____ 20__ Signature: _____
Name: _____

REQUIRED ENCLOSURES

Please enclose to your application copies of certificates that validate your need for individual arrangements (e.g. a doctor's certificate or an equivalent statement on the type of disability/illness at hand or a statement of dyslexia or learning disability). If you are applying for support measures, e.g. additional time, because of dyslexia, a statement from a speech therapist, qualified special education teacher, psychologist familiar with dyslexia or a specialist doctor (e.g. children's neurologist, neurologist or phoniatriest) should be enclosed. The statement should entail which support measures you need due to the dyslexia. The higher education institution may accept the equivalent decision from the Finnish matriculation examination board as long as the support measures you were offered are stated there.

How long the certificate or statement is valid, is assessed case by case depending on the durability of the disability, illness or learning disability. Statements of dyslexia are valid when they have been issued at 16 years of age or later. Do not send original copies of any statements or certificates. However, should you be admitted to a study place, be prepared to present the original copies when the studies commence. Information concerning the applicant's health is confidential (JulkL 24§).

SENDING THE APPLICATION

Print and fill in the application and deliver it with the enclosures to the admissions office of each higher education institution you have applied to no later than 7 days after the application period has ended. For more information, consult the website(s) of the higher education institution(s) you have applied to. Your application need to have reached the higher education institution by:

- Spring 2020, first application period: no later than **29 January, 2020**, 3 p.m.
- Spring 2020, second application period: no later than **8 April, 2020**, 3 p.m.

Should your need for individual arrangements emerge after the deadline, please deliver the application to the admissions office(s) as soon as possible.

NB! Exceptions to the deadlines and instructions regarding enclosures can occur. Always check the specific admission criteria of the programme you are applying to.

NOTIFICATION ON GRANTED INDIVIDUAL ARRANGEMENTS

The higher education institution responsible for the entrance examination will contact you by e-mail or by post well before the exam date to inform you on the practical arrangements. If you are dissatisfied with the granted arrangements, contact the higher education institution in question.

The notification on granted individual arrangements only applies to the specified study programme/entrance examination and is valid only on the specified exam date.