

## APPLICATION FOR SPECIAL ARRANGEMENTS ON ENTRANCE EXAMINATION

This application is used for applying special arrangements on entrance examinations.

Describe your need for special arrangements in the entrance examination and state your reasons.

### PERSONAL INFORMATION

Family name and first name(s):	Personal identity code:
E-mail:	Tel.:
Address:	

I APPLY SPECIAL ARRANGEMENTS FOR (Name of higher education institution and study programme)

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SPECIFY THE TYPE OF SPECIAL ARRANGEMENTS YOU NEED (e.g. additional time, separate room, use of computer etc.)

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STATE YOUR REASONS FOR APPLYING AND FILL IN ANY ADDITIONAL INFORMATION

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Date: \_\_\_\_\_. \_\_\_\_\_. 20\_\_ Signature: \_\_\_\_\_  
Name: \_\_\_\_\_

## REQUIRED ENCLOSURES

Please enclose to your application copies of certificates that validate your need for special arrangements (e.g. a statement of dyslexia, a doctor's certificate or a similar statement on the type of the disability or illness). If you are applying for additional time because of dyslexia, a statement from a speech therapist, qualified special education teacher, psychologist familiar with dyslexia or a specialist (e.g. children's neurologist, neurologist or phoniatriest) should be enclosed. The applicant should also submit a similar statement, if available, from the Finnish matriculation examination board.

Please note that statements of dyslexia may not, in most cases, be older than five (5) years. Similarly, statements concerning learning disabilities, illness or other disabilities, may not be older than five (5) years. In some cases, if the disability or illness is permanent, older statements can be accepted. Expiration of other statements or certificates will be evaluated separately. Do not send original copies of any statements or certificates. If you are accepted to a study place, be prepared to present the original copies when the studies commence.

## SENDING THE APPLICATION

Print and fill in the application and deliver it with the enclosures to the admissions office of each higher education institution you have applied to no later than 14 days after the application period has ended. For more information, consult the website(s) of the higher education institution(s) you have applied to. Deadlines for delivering the application are as follows:

- Spring 2017, first application period: no later than **8 February, 2017**, 3 p.m.
- Spring 2017, second application period: no later than **20 April, 2017**, 3 p.m.
- Autumn 2017: no later than **27 September, 2017**, 3 p.m.

Should the need for special arrangements emerge after the deadline, please deliver the application to the admissions office(s) as soon as possible.

## NOTIFICATION ON GRANTED SPECIAL ARRANGEMENTS

The higher education institution responsible for the entrance examination will contact you by e-mail or post well before the exam date to inform you on the practical arrangements. If you are dissatisfied with the granted arrangements, contact the higher education institution in question.

The notification on granted special arrangements only applies to the specified study programme / entrance examination and is valid only on the specified exam date.