



NOVIA UNIVERSITY OF APPLIED SCIENCES

DEGREE REGULATIONS

TRANSLATION

The Swedish Degree Regulations are followed in cases of possible interpretation issues.

Degree Regulations at Novia UAS confirmed by the Board of Novia University of Applied Sciences on 17 June 2014

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DEGREE REGULATIONS

Confirmed by the Board of Novia University of Applied Sciences on 17 June 2014.

I GENERAL REGULATIONS

1 § Application

These Degree Regulations include regulations on University of Applied Sciences' degrees, their objectives, the structure of the studies and other foundations for studying at Novia University of Applied Sciences (hereafter referred to as the UAS).

In addition to these Degree Regulations the operation of the UAS is regulated by

- the Polytechnics Act (351/2003) and its amendments (hereafter referred to as the Polytechnics Act)
- the Government Decree (352/2003) and its amendments (hereafter referred to as the Polytechnics Decree),
- Government Decree about fees in higher education (1230/2009)
- the Act and the Decree on the Financing of Education and Culture (Act 1705/2009) and Decree 1766/2009),
- the Government Decree on the Joint Polytechnics Application Systems (1044/2009)
- Act about the application register, the national higher education database and the register over Matriculation examinations (1058/1998) and its amendments
- Act on the language skills required by public officials (424/2003)
- Government Decree on evaluation of skills in Finnish and Swedish within the State management (481/2003) and
- the one-place-per-student provision

Furthermore, the operation is regulated by the Government decision on license for the UAS, the valid performance agreement with the Ministry of Education and Culture and the directions of the UAS.

Nurse and midwife education as well as maritime education must meet the requirements stated in the European Union legislation. As to the maritime education, the STCW Convention on the Training, Certification and Watchkeeping for Seafarers must also be followed.

The degrees that are completed at a UAS are Bachelor's degrees (*yrkeshögskoleexamen*) and Master's degrees (*högre yrkeshögskoleexamen*). The Bachelor's degrees offered at UAS' are equivalent to first level degrees (Decree 352/2003, 3 §). The Degree Regulations is valid for all students at the UAS.

2 § The Mission

According to the Polytechnics Act (351/2003, 4 §), the mission of a University of Applied Sciences is to:

- provide such higher education for professional experts as is based on the requirements set by working life and its development as well as research and cultural and artistic aspects
- support the individual's professional development
- pursue applied research and development activities that are beneficial to the education in a University of Applied Sciences, support working life and the regional development as well as take the regional industrial structure into account and engage in artistic activities
- provide and develop adult education that maintains and strengthens working life competency.

When fulfilling their mission Universities of Applied Sciences are obliged to promote lifelong learning.

3 § Educational Responsibility and Extent of Studies

The educational task of UAS's are stated in the UAS Act (351/2003) 7 §. The UAS degrees (*educational responsibility*) which a UAS can issue are stated in the Government decision on license for UAS'. The Master's degrees which a UAS can issue are also stated in the license.

The University of Applied Sciences has the license to issue the following degrees and qualification titles:

Bachelor's Degree in Humanities and Education

- Bachelor of Humanities, 210 credits

Bachelor's Degree in Culture

- Bachelor of Culture and Arts, 240 credits

Bachelor's Degree in Business and Administration

- Bachelor of Business Administration, 210 credits

Bachelor's Degree in Technology

- Bachelor of Engineering, 240 credits
- Bachelor of Construction Management, 210 credits

Bachelor's Degree in Seafaring

- Bachelor of Engineering, 270 credits
- Bachelor of Marine Technology, 270 credits

Bachelor's Degree in Natural Resources

- Bachelor of Natural Resources, 240 credits

Bachelor's Degree in Health Care and Social Services

- Bachelor of Health Care, 210 credits
- Bachelor of Health Care, 240 credits
- Bachelor of Health Care, 270 credits
- Bachelor of Social Services, 210 credits

Bachelor's Degree in Beauty Care

- Bachelor of Beauty and Cosmetics, 210 credits

Bachelor's Degree in Tourism and Catering

- Bachelor of Hospitality Management, 210 credits

Concerning the degree in business administration and the qualification title Bachelor of Business Administration the educational responsibility has been specified to the following fields: business administration and information technology.

Concerning the degree in technology and the qualification title Bachelor of Technology the educational responsibility has been specified to the following fields: energy and environmental technology, mechanical engineering, civil and construction management, land surveying, electrical engineering and automation, and industrial management and engineering.

Master's Degrees and qualification titles that the UAS can issue:

Master's Degree in Humanities and Education

- Master of Humanities, 90 credits

Master's Degree in Culture

- Master of Culture and Arts, 60 credits

Master's Degree in Business and Administration

- Master of Business Administration, 90 credits

Master's Degree in Technology

- Master of Engineering, 60 credits

Master's Degree in Seafaring

-Master of Engineering, 60 credits

-Master of Marine Technology, 60 credits

Master's Degree in Natural Resources

-Master of Natural Resources, 60 credits

Master's Degree in Health Care and Social Services

-Master of Health Care, 90 credits

-Master of Social Services, 90 credits

Master's Degree in Beauty Care

-Master of Beauty and Cosmetics, 90 credits

Master's Degree in Tourism and Catering

-Master of Hospitality Management, 90 credits

These Degree Regulations apply to all education offered at the UAS. In the appendix to these Degree Regulations there is a list of the degree programmes offered by the University of Applied Sciences and their qualification titles.

II TUITION AND DEGREES

4 § Language of Instruction

According to the Government decision on license for the UAS the language of instruction at the UAS is Swedish with the exception of those Degree Programmes in which the language of instruction is English. In order to ensure the required competency or to make the attendance of foreign students possible, a study module, course, part of a course or course literature can be in another language than the language of instruction. Regarding examinations, other languages than the language of instruction can be used by agreement with the Course Coordinator.

5 § Extent of Studies, Structure and Curricula

The studies leading to a Bachelor's degree are organized in the form of degree programmes. In the Government decision on license for the UAS the educational responsibility of a UAS is determined. The license states which degrees and qualification titles that are included in the educational

responsibility and the extent of the degree programmes in credits. A degree programme comprises 210, 240 or 270 credits. An academic year generally comprises 60 credits, and is estimated to require an average work load of 1,600 hours of the student. The following studies are included in a Bachelor's degree: core studies and professional studies, elective studies, student internship/practical training which promotes professional skills, and a degree thesis/ a degree project. The degree programmes may also offer profile studies sanctioned by the UAS.

The license also states which Master's degrees and qualification titles a UAS may issue. The extent of studies leading to a Master's degree is 60 or 90 credits.

The studies leading to a Master's degree are organized in the form of degree programmes which include advanced professional studies, elective studies, and a degree thesis. The degree programmes are based on a structure of study modules and courses.

According to 19 § in the Polytechnics Act (352/2003) the UAS decides on the teaching plans (in Novia UAS the term curriculum is used). Studies leading to a Bachelor's degree should to their duration correspond to fulltime studies during at least three years or a maximum of four years. On special grounds a degree programme may have a longer duration. Studies leading to a Master's degree should to their duration correspond to fulltime studies during at least one year or a maximum of one and a half years. The UAS shall arrange studies leading to a degree so that a fulltime student may complete the studies within the above mentioned duration.

The UAS Board decides on guidelines for the development of curricula and the studies within a degree programme are completed on the basis of a curriculum which has been approved by the UAS Board. A curriculum includes study modules and courses. The degree structure and the competencies (learning outcomes) as well as the objectives of the modules and courses are described in the curriculum. Furthermore, each study module and course is given a code, a name and the extent of studies in number of credits (cr). As a rule, a course comprises at least three (3) credits. A realization plan is attached to the course and study module plans. The curriculum is available in Swedish and English.

6 § Requirements and Objectives of Studies Leading to a Bachelor's Degree

Requirements for a Bachelor's degree are that the student has attended lectures and passed the mandatory examinations included in the study modules and courses of the degree programme, acquired the knowledge and skills determined by these Degree Regulations and the curriculum of the degree programme, completed the student internship included in the degree programme and completed a written maturity test within the field of his/her degree thesis.

The studies at the UAS are in compliance with the general objectives of UAS education. The education is carried out on a scientific basis combined with practical professional skills. The general objective of studies leading to a Bachelor's degree can be found in the amendment of the Polytechnics Decree (546/2013, 7 a §), www.finlex.fi/sv/laki/alkup/20130546.

7 § Core Studies

The aim of core studies is to give the student an overall picture of the significance of the professional field in society, in working life and in an international context, to familiarize the student with the theoretical fundamentals and the communication within the professional field as well as provide the student with such language skills as referred to in section 21.

8 § Professional Studies

The aim of professional studies is to familiarize the student with the primary issues and applications in the student's field of education, including their scientific or artistic basis, so that the student after completing his/her studies can work independently as an expert within his/her professional field, and as an entrepreneur participate in the development and promotion of the workplace community.

9 § Elective Studies

Elective studies are study modules or courses of the student's own choice, but the content of the courses must support the professional development of the student. The elective studies must be university level studies unless the Board has particularly decided otherwise.

Within Maritime Studies elective studies can be courses which also support the student's professional development and are certified in accordance with STCW and approved by the International Maritime Organization IMO or by classification societies in the field of shipping or by other similar organizations independent of the organizer of the studies.

10 § Student Internship

The UAS studies include practical training/student internships, the minimum extent of which is 30 credits, is determined by § 7 in the Polytechnics Decree.

The aim of the internship is that the student is tutored and instructed in performing tasks that are of essential importance for the student's professional studies and for the applying of knowledge and skills in working life.

The Head of Degree Programme is responsible for how the supervision, assessment and evaluation of the internship are carried out. The student must hand in an internship report and a certificate on the completed internship for approval and registration.

The University of Applied Sciences is responsible for providing the right to a safe study environment also during student internships. Necessary instructions for safety and emergency situations are given upon availability also for international student internships.

11 § Degree Thesis/Degree Project and Maturity Test

11.1 Degree Thesis/Degree Project

Completing a degree thesis is a requirement for a Bachelor's degree (Act 352/2003, 4 §). The degree thesis/project consists of a thesis and a maturity test. In the thesis the student demonstrates the maturity and competency required for a Bachelor's degree within his/her professional field, at the same time as the thesis process involves a deeper understanding of his/her field of profession. The aim of the degree thesis is to develop and manifest the student's ability to apply his/her knowledge and skills in a practical context related to his/her own field. The degree thesis constitutes an entity consisting of theory and applied research with working life as the basis. Upon assessing a degree thesis the following grades 0-5 are given.

For preventing unintentional or intentional plagiarism the thesis can be checked against various sources using anti-plagiarism software. If a student is suspected of being guilty of offending good scientific practice, the recommendation “*Good scientific practice and procedures for handling misconduct and fraud in science*” by the National Advisory Board on Research Ethics is applied (Ministry of Education, 2002).

The extent of the degree thesis is 15 credits (cr) except for the Degree Programme in Construction Management where the extent is 10 credits.

As a rule the language of the thesis is Swedish, except for the English degree programmes where the language of the thesis is English. The thesis can be written in another language, whereby a well-motivated application for an exemption from the rule of writing in Swedish or English is directed to the Head of Degree Programme, who makes the decision concerning the language separately in each case.

A degree thesis within a degree programme leading to a double degree within two or more partner universities is completed according to agreement at one of the partner universities and is accredited at the other(s). If a student’s language of instruction is Finnish or Swedish, the student completing the degree thesis at a foreign partner university has the right to complete a maturity test at the University of Applied Science to show the language skills required by officials in bilingual administrative districts, according to the Act about language skills (424/2003).

Each respective Dean can grant permission to accredit a degree thesis for a Bachelor or Master’s degree, based on the statement of the Head of Degree Programme. A Maturity test is always completed.

The degree thesis is normally published in the web-based library Theseus. Separate instructions are given in the process description (GQAP26).

11.2 Maturity Test

For a degree, a student must take a written maturity test within the field of his/her degree thesis that shows that the student is familiar with the field and has language skills as follows:

Students with Swedish as their language of instruction: The language of the maturity test is Swedish, whereby the student shows excellent oral and written knowledge in the language (Decree 481/2003, 15 §). The second national language is Finnish. If the student has completed the matriculation examination with at least grade magna cum laude approbatur in the test for Swedish as mother tongue, or has completed the matriculation examination with at least grade eximia cum laude approbatur in Swedish as their second language (shows excellent knowledge in Swedish), the language of the maturity test can be either Finnish or the language of the degree thesis.

Students with Finnish as their language of instruction: The language of the maturity test is Finnish, whereby the student shows excellent oral and written knowledge in the language (Decree 481/2003, 15 §). The second national language is Swedish. If the student has completed the matriculation examination with at least grade magna cum laude approbatur in the test for Finnish as mother tongue, or has completed the matriculation examination with at least grade eximia cum laude approbatur in Finnish as their second language (shows excellent knowledge in Finnish), the language of the maturity test can be either Swedish or the language of the degree thesis.

Students with another language of instruction (except Swedish and Finnish): In cases where the student is exempted from the language requirements in Swedish or Finnish stated in section 26, the Dean decides on the basis of the proposal by the Head of Degree Programme which language the student should use in the maturity test.

12 § Requirements and Objectives of Studies Leading to a Master's Degree

Requirements for a Master's degree are that the student has attended lectures and passed the mandatory examinations included in the study modules and courses of the Degree Programme and in accordance with the student's individual study plan, has completed a degree thesis in the form of a development project comprising 30 credits, and has completed a written maturity test within the field of his/her degree thesis.

The general objective of studies leading to a Master's degree can be found in the amendment of the Polytechnics Decree (546/2013, 7 a §), www.finlex.fi/sv/laki/alkup/20130546.

13 § The Academic Year

The academic year starts on 1 August and ends on 31 July. The autumn term begins on 1 August and ends on 31 December, and the spring term starts on 1 January and ends on 31 July. Tuition is provided during periods determined by the UAS. Tuition is to be organized in a manner ensuring an efficient and orderly course of study.

III ADDITIONAL REQUIREMENTS FOR STUDIES AND STUDY ARRANGEMENTS

14 § Admission Criteria, Student Admission and Barriers for Admission

14.1 Admission Criteria and Student Admission

The UAS Board annually sets the admission criteria for the UAS. All degree students are admitted by the President based on the results of the admission process proposed by the Head of Student Affairs.

A student may accept only one study place leading to a higher education degree which is included in the joint national university-polytechnic application system starting the same term. A term refers to the autumn and the spring term.

At the start of the studies the original school certificates and possible original work certificates are verified and cross-checked with the copies of the school certificates attached to the confirmation of acceptance. The UAS may withdraw the admission if the applicant or the admitted student has failed to submit copies of school certificates and testimonials within a stipulated time or if the applicant has provided misleading information in the application and the correct information would not have qualified the student for admission.

A student admitted to the Degree Programme in Maritime Studies or Degree Programme in Maritime Management is obliged to submit a medical certificate issued within the last three months by the Seamen's Health Care Centre.

A student admitted to the Degree Programme for Biomedical Laboratory Scientists is obliged to submit a medical statement by an eye doctor, optician or optometrist.

The UAS may withdraw the admission if the certificate or statement has not been submitted within the stipulated time or if the student on the basis of the medical certificate or statement cannot be considered qualified for the education.

14.2 Barriers for Admission

Applicants cannot be admitted to studies that are stipulated in Decree 1035/2011 if their state of health or functional ability prevents them from performing practical tasks or internships in relation to studies according to the required safety regulations, and if this barrier cannot be eliminated with reasonable actions (Act 953/2011, § 20 a). The provision can be asserted when the studies or profession are controlled by safety regulations for minors, patient and client security or traffic safety, for those who apply for studies after 1 January 2012. The applicant shall upon request from the University of Applied Sciences exhibit such information about his/her state of health that is necessary to assess the admission of a student.

Also a previously revoked study place for studies that are stipulated in the Decree for UAS's, can be a barrier to student admission (Act 953/2011, § 20 a). Upon request from the UAS the applicant shall provide such information about their previously revoked study place necessary to assess the admission of a student.

The University of Applied Sciences shall give the applicant information about which health requirements and other conditions that are related to the studies.

15 § Confirmation of Acceptance

An applicant who has been admitted as a student should within the specified time, mentioned in the letter "Decision on Student Admission", confirm that he/she accepts his/her study place. If the confirmation form has not reached the Admissions Services within the specified time, the applicant will lose his study place.

16 § Right to Study and Duration of Studies

The UAS defines the right to study in accordance with the Polytechnics Act, the Polytechnics Decree, the Act and Decree on the Financing of Education and Culture as well as the rules and directions issued by the Ministry of Education and Culture.

The applicant who confirms that he/she accepts his/her study place, is registered at the UAS and has thereafter the right to study at the UAS.

Duration of studies refers to the extent of studies in number of years. The duration expressed in number of years refers to all completed studies in the curriculum of the Degree Programme or the individual study plan divided by 60 credits. The studies should be completed within a time which is a maximum of one year longer than the normal duration of the studies. According to the Polytechnics Act, the time registered for non-attendance is not included in the total duration of studies.

As opposed to this the UAS Board can assign a different duration of studies for part-time education leading to a Bachelor's degree.

For a student who has transferred from another university of applied sciences, the student's previous terms of attendance and non-attendance are taken into account when establishing the duration of his/her studies at the UAS.

The degree studies are arranged so that the student is able to complete his/her studies within a time period equivalent to the extent.

If a student has not completed his/her studies within the above mentioned time, the student will lose his/her right to study unless the UAS grants additional time for completing his/her studies.

17 § Registration for Attendance and Non-Attendance

A student must register attendance (presence) or non-attendance (absence) for every academic year /every term. The registration must be done either for the full academic year or only for the autumn term during the time 1 May - 10 September. Regarding the spring term, the student has the right to change his/her attendance / non-attendance registration during the time 1 December - 10 January. Attendance registration guarantees the student's enrolment and right to attend courses.

Except from the period specified by the UAS students have the right to change their registration for attendance or / non-attendance during the academic year only for special reasons. A special reason is an unforeseen event that affects a student's life situation and his or her possibility to study. Students may submit a separate application including the statement of the specific reason to the Central Student Affairs Office. To ensure that all applications are treated equally, the UAS makes an overall assessment on the basis of what the student has submitted in his/her application. The UAS decides on a case by case basis if the special reason is of such nature that it should be considered in the decision. The decision made by the Dean on proposal of the Head of Student Affairs.

New students should register attendance or non-attendance in connection with confirmation of acceptance. A student who has confirmed his/her study place but has been registered as non-attending, and has not commenced his/her studies, should register for attendance or non-attendance according to the same timetable as new students. New students and previously admitted students that haven't commenced their studies and have been registered as non-attending, have the right to change their registration for attendance until 10 September. After the 10 September the registration of attendance is binding for all students.

A degree student must be registered as attending at the UAS also when the student participates in exchange studies, or participates in student internships related to studies or is completing studies through distance learning. Exchange students from other UAS's shall be registered as attending at Novia UAS for the duration of their exchange period.

A student has the right to register non-attendance for a total of two academic years (four terms). Registered non-attendance is not included in the maximum duration of studies. A student intending to resume his/her studies after a period of non-attendance should contact the Head of Degree Programme well in advance in order to update the individual study plan. The student should take into account that study modules and courses may require certain previous knowledge and that the selection of courses offered may vary from one year to the next (and therefore should not count on that study modules or courses are arranged when studies are resumed).

A student that neglects to register for attendance or non-attendance loses his/her right to study at the UAS. The regulations about the reinstatement of right to study after neglecting to register is stated in item 28.2.

18 § Individual Study Plan

The curriculum of the degree programme provides the basis for a student's individual study plan. The aim of the plan is to make individual solutions possible. The individual study plan is authorized by the Head of Degree Programme.

The student has the right to complete courses and gain credits exceeding the extent of the degree. These studies may not, however, lead to an extension of the total duration of studies. The Dean can, on special grounds, limit the number of study modules and courses exceeding the extent of the degree.

19 § Student Counselling and Accessibility

Student counselling and accessibility concerns the whole higher education community and is cooperation between students and different functions within the UAS. The aim of student counselling is to prevent problems and to help the student to plan his/her studies. The UAS has recommendations for student counselling and accessibility. Every unit provides student counselling and accessibility coordination.

20 § Accreditation, Substituting Studies and Recognition

Application for credit transfer, substituting studies and recognition can be made when the student has commenced his/her studies.

20.1 Credit Transfer and/or Substituting Studies

A degree student can apply for the transfer of corresponding studies taken at another Finnish or foreign university, or at another institute of higher education, or on former vocational college level. Credit transfer refers to approval of studies, practice placements or work experience that is a part of a completed degree or a course within mandatory or elective studies.

A degree student can also apply for the possibility of substituting studies. Mandatory and/or optional studies that are mentioned in the curriculum can be substituted by studies on a corresponding level that are included in a degree at a national or international university of applied sciences. A prerequisite for substituting studies is that the student acquires such knowledge, ability and skills that are mentioned in the competencies for degree within their own degree programme.

The application for accreditation of previously completed studies is normally done once during the first year of study. Application for accreditation of studies completed at another UAS during the on-going period of study at Novia UAS is done without delay.

Accredited studies are evaluated with the grade approved in the student register, as well as a note of the extent of and where the studies were completed, because the scale of grading can vary between UAS's. The registration of accredited courses completed before studies where commenced at Novia UAS, are not approved by KELA in connection to student financial aid.

Substituting studies are entered in the student register by name, extent and grade. For substituting studies that have been completed at another UAS, the grade approved, as well as, where and when the course has been completed is entered. The course in Novia's curriculum which is being substituted is erased from the individual study plan after the substituting course is registered.

The application is submitted to the Head of Degree Programme who authorizes the decision. Documents which prove the level, contents and obtained credits/grades of the studies are attached to the application. If the studies have been completed abroad a Transcript of Study Records is attached.

If the transcript is not issued in English, Swedish or Finnish the student must attach an official translation of the transcript into one of the above mentioned languages. The translation should include the authorized translator's signature and stamp.

The student affairs office at the educational unit informs the students of possible negative decisions. The decisions are archived at the student affairs office at the educational unit.

Studies that have been approved to be completed through the Finnish Online University of Applied Sciences are entered into the study register when the electronic assessment has been entered into the database of the portal.

When accrediting studies completed within the Open UAS, the course title and extent is specified. The course is assessed with grades 1 – 5 when possible and if the studies have been completed at Novia UAS, in other cases the course is assessed as approved.

The regulations concerning the accreditation of a degree thesis included in double degree education are specified in 11 §.

20.2 Recognition of Prior Learning

A student may apply for previously acquired knowledge and skills (competencies) to be recognized and accredited. Recognition is done with appropriate methods. The decision is made by the Head of Degree Programme, who can ask the Course Coordinator to make an evaluation proposal. The course is entered into the student register in a normal fashion.

The student affairs office at the educational unit will disclose the decision to the student and archive it.

The regulations concerning the accreditation of a degree thesis are specified in 11 §.

21 § A Student's Language Skills

As a part of the Bachelor's Degree / UAS degree the student must demonstrate

1) such skills in Finnish and Swedish which under the Language Act (424/2003) are required from government officials working in a bilingual district and for which a university degree is a requirement, and which are needed in the student's exercise of his/her profession and professional development,

2) such written and spoken skills in at least one foreign language which are required in the student's exercise of his/her profession and professional development.

When a language course in question, in Finnish or Swedish, is recognized as prior knowledge or is accredited, the competencies must be evaluated with a grade according to the course plan of the language studies at the UAS.

A student with a foreign degree or school education in another language than Swedish or Finnish, or a student who on special grounds wishes to be exempted from the stipulated language requirements, can apply for an exemption on a prescribed form. The Dean decides on the exemption on the proposal by the Head of Degree Programme. The student's obligation to take substituting language studies is confirmed at the same time.

The student affairs office at the educational unit informs the student of the decision and archives it.

Students who have completed a degree in an educational institution in the province of the Åland Islands do not need to demonstrate the prescribed skills in Finnish (Decree 841/2000). The Head of Degree Programme decides upon substituting studies.

The clause intended for the degree certificate mentioning the student's oral and written language skills are stated separately in the study register.

22 § Assessment and Evaluation of Completed Studies

A continuous assessment of the student's knowledge and skills promotes the process of learning and ensures the achievement of learning outcomes. Assessment encourages the student towards self-directed learning and the setting of objectives, towards professional growth and the development of personal competences.

The assessment of completed courses is based on the study module or course descriptions and the realization plan. The student demonstrates achievement of the competences or learning outcomes by completing the assignments, examinations or other requirements or combinations of these as stated in the realization plan.

For assessment the grading scale 1 – 5 is used according to the following distribution: 1 (satisfactory), 2 (most satisfactory), 3 (good), 4 (very good) and 5 (excellent). A performance which cannot be approved is failed (0).

On special grounds stated in the realization plan, certain modules and courses can be assessed on a pass/fail scale.

The coordinator of the study module or the course is responsible for entering the grades into the study register not later than three weeks after the last deadline.

23 § Retaking and Supplementing an Examination

A student who has failed a study module or a course has the right to retake the examination twice (2) on scheduled dates for retaking or supplementing examinations. No-show on scheduled examination dates is also regarded as retaking an examination. The common scheduled dates and times for retaking or supplementing examinations are annually confirmed in the academic calendar of the UAS. Additional dates for retaking or supplementing an examination can be arranged at each educational unit.

A student who has failed a study module or course and who has not completed the necessary supplementing assignments within the assigned time or has failed when retaking or supplementing the examination, must retake the entire study module or course.

A student has the right to try to improve the grade for a passed (grade 1-5) study module or course once. A student may not re-register for a course or study module which has already been approved. An attempt to try to improve the grade cannot lower the grade.

An approved grade in a degree thesis or degree project cannot be improved by retaking or supplementing the performance.

Failed study modules or courses which are no longer part of the course selection must be replaced by another study module or course of corresponding contents and extent. The Head of Degree Programme decides how the failed study module or course will be substituted.

24 § Degree Certificate

The UAS issues a degree certificate when the student has completed his/her studies and applies for the degree certificate. The UAS Board annually confirms the dates for handing out degree certificates.

The student should apply for the degree certificate in writing on a prescribed form. The Student Affairs Office prepares the degree certificates and ensures that the student is entitled to a degree. The Head of Degree Programme is responsible for that the completed studies correspond to the requirements for a degree to their extent and level.

The procedure of issuing degree certificates is specified in a separate process description.

A student can apply for a degree certificate when all the studies included in the degree are approved and entered into the study register.

Students completing a double degree follow the same process description where possible. The degree certificate states that the certificate is issued as a double degree.

The degree certificates are signed by the President and the respective Dean with the exception of the degree certificates issued for Bachelor's Degrees in seafaring. These are signed by the President and the STCW Compliance Manager. A graduating student also receives an English translation of the degree certificate.

A transcript of the study records and its English translation, a Transcript of Records, are attached to the Degree Certificate. The graduating student also receives a Diploma Supplement which is intended for international use. These documents are signed by the Head of Degree Programme.

25 § Extended Duration of Studies

A student can be granted an extended duration of studies to be able to complete his/her studies. To apply for an extension the student should submit his/her application, including an individual study plan. The Dean can grant the student an extended duration of studies, based on the proposal by the Head of Student Affairs.

The student should apply for extended duration of studies while his/her right to study is still in force. The application should be done not later than 15 November if the right to study expires at the end of the year, and not later than 15 May if the right to study expires at the end of the academic year. As a rule, the right to study can be extended once and for a maximum of one year if the extension is based on a realistic plan for completing the studies within the granted extension.

A student who has been granted an extension does not have the right to register as non-attending (absent).

A student who has neglected to apply for an extension will lose their right to study at the UAS. About the reinstatement of the right to study is stated in paragraph 28.2.

26 § Termination of Studies

A student intending to terminate his/her studies at the UAS must register the termination on a prescribed form.

27 § Revoking the Right to Study

A student's right to study can as a last resort, be revoked in such studies which are controlled by safety regulations for minors, patient or client security or traffic safety. The revoking of right to study can only be implemented on students who have commenced their studies 1 January 2012 or later. Revoking a study place is possible according to the decree on universities of applied sciences within studies in the field of humanities and education, health care and social services or seafaring.

The right to study can be revoked according to Act 953/2011, § 25a if the student

- In their studies repeatedly or seriously endangered someone's health or safety and thereby proven themselves to be inappropriate for studies or internship in connection to studies
- In cases where state of health or functional ability obviously does not meet the requirement for student admission
- In their application withheld such information about decisions of previously revoked right to study, which could have been barriers to admission
- Has been convicted of an indecency act, sexual offence, crimes against life and health, or for minor or major narcotics offences, and when revoking the study place is necessary to protect minors

Before a decision on revoking the right to study, the UAS will investigate the possibilities available, in consultation with the student, for him/her to apply for another education. A student can be transferred to another education at the UAS to which the student meets the requirements if he or she approves of the transfer. If necessary the student will be counselled to the student health care or other services for students.

The UAS is regardless of the confidentiality regulations obliged to inform the National Supervisory Authority for Welfare and Health Valvira about any processes and decisions regarding revoking the right to study within the fields of education that they are responsible for.

The decisions on revoking the right to study are made by the UAS Board.

28 § Reinstatement of the Right to Study

28.1 Reinstating the Right to Study after Revocation due to State of Health

A student has according to Act 953/2011, § 25 c the possibility to apply for the reinstatement of the revoked right to study if the right to study has been revoked due to his/her state of health or functional ability. The student shall submit a certificate about his/her state of health, out of which it is evident that the reasons for the revoking of the right to study no longer is justified.

The UAS is regardless of the confidentiality regulations obliged to inform the National Supervisory Authority for Welfare and Health Valvira about any processes and decisions regarding reinstating the right to study within the field of education that they are responsible for.

The application for reinstatement of right to study should be sent to the UAS Board which also makes the decision in the matter.

28.2 Reinstating the Right to Study after Revocation due to Neglecting to Register or Termination

If students have lost their right to study at the UAS due to neglecting registration, they can generally regain their right to study based on their application if it is possible to complete the remaining studies within the remaining duration of study or within the duration of the granted extension. The application for reinstatement of the right to study should be sent to the central student affairs office, along with a transcript of records and an individual study plan. The decision on reinstatement is made by the President on proposal of the Head of Student Affairs. The right to study is generally reinstated from the beginning of the following term.

All terms, during which the student has not had the right to study due to neglecting registration of attendance or non-attendance, are regarded as non-attendance terms. When the student's entire right to register non-attendance has been used, the terms are counted as attendance terms.

A student who has intentionally terminated or neglected to register when it is no longer possible to complete the remaining studies within the remaining duration of studies, can apply for reinstatement of right to study for a maximum of one year to complete the studies. The application for reinstatement of the right to study should be sent to the central student affairs office, along with a transcript of records and a realistic plan including a timetable for the completion of the studies. The decision on reinstatement is made by the President on proposal of the Head of Student Affairs. The right to study is generally reinstated from the beginning of the following term.

29 § Fees for Handling Applications for Extensions or Reinstatement of the Right to Study

If a student has lost his/her right to study due to neglecting registration (as referred to in section 23 of the Polytechnics Act) and he/she applies for regaining the right to study (as referred to in section 25 of the Polytechnics Act) a fee of 35 € is collected for handling the application.

According to the Decree on fees in higher education (1230/2009, 4 §) the same procedure is followed if the student applies for an extended duration of studies or if the student has lost his/her right to study as a consequence of not completing the studies within the time stipulated in section 24, paragraph 2, of the Polytechnics Act (351/2003), and the student applies for additional time for the completion of studies according to section 25 of the above mentioned Act.

30 § Transcript of Records over Completed Studies

While enrolled at the UAS a student can get a certified transcript of the study records over completed studies at the Student Affairs Office at the educational unit. If a student terminates the studies, the Student Affairs Office at the educational unit sends one certified transcript of the study records to the student by post.

If the former student wishes to obtain transcripts of records after their degree or their termination of studies, there is a fee for issuing the documents.

31 § Changes within the UAS

A student has the right to apply for change of degree programme, specialization alternative, profile

studies or location within the UAS. A change can also be granted for completing the same Bachelor's Degree. In general, a change can be granted only to a degree programme which gives the same qualification title in the following fields': culture, and health care and social services.

Upon request from the student and on proposal by the Head of Student Affairs the Dean of the receiving unit can grant the student a change of degree programme or study location.

Upon request from the student and on proposal by the Head of Student Affairs the Dean can grant the student a change of degree programme, change of specialization alternative (as ratified by the Ministry of Education and Culture) or of profile studies within the respective unit. A change can be granted if there is an available study place within the receiving degree programme and if the number of internship places (within health care and social service) is sufficient.

The above changes can take place if the student has been registered for attendance for a minimum of one academic term. When the decision is made, the unused right to study is considered in relation to the studies which are to be completed. The duration of studies is calculated from the time when the student first enrolled at the UAS or its predecessor. The changes within the UAS can take place at the beginning of an academic term. An application should be submitted on a prescribed form not later than 15 May or 15 November before the desired change. Applications submitted during an ongoing academic term are in general handled after the final submission date.

A student who has been granted permission for any of the changes mentioned above has the right to apply for the transfer of earlier studies in accordance with a decision made by the Head of the Degree Programme. Alternatively the individual study plan can according to the Head of the Degree Programme's decision be revised according to the courses which previously are approved in the study register.

32 § Change of UAS

A student, who has the right to study at another UAS in Finland (the sending UAS) can by the President on proposal of the Head of Student Affairs, be granted change of UAS for studies which lead to the same Bachelor's Degree. A change can be granted only to a Degree Programme which gives the same qualification title in the following fields': culture, and health care and social services.

A student should have registered attendance for at least one academic year at the sending UAS. The duration for the right to study is calculated from the date of the student's first attendance registration at the sending UAS. A change can be granted if there is an available study place within the receiving Degree Programme and if the number of internship places (within health care and social service) is sufficient.

The change can take place at the beginning of an academic term. An application should be submitted on a prescribed form not later than 15 May or 15 November before the desired change. Applications submitted during an ongoing academic term are in general handled after the final submission date.

At the change of UAS the student transfers his/her right to study from the sending UAS to the receiving UAS. When the student has been informed of his/her acceptance to the receiving UAS he/she must terminate his/her studies at the sending UAS and within a period of time specified by the receiving UAS and present a confirmation on the termination of studies. A student who has changed UAS has the right to apply for credit transfer of study modules and courses completed earlier in accordance with a decision made by the Head of the Degree Programme.

Prior to a decision on change of UAS the University of Applied Sciences has the right to obtain the necessary information, despite confidentiality regulations, from another educational facility about on-

going process of or previous decision about cancellation (revoking) of a study place (Act 953/2011, § 25 b).

33 § Claim for Adjustment

33.1 Student Admission and Confirmation of Acceptance

If an applicant to the UAS is of the opinion that the admission has not taken place according to the admission criteria, he/she should firstly contact the Admissions Service at the UAS. If the problem cannot be solved at the Admissions Service the applicant can claim for adjustment in writing to the UAS Board within 14 days from receiving the decision on student admission. The decision on student admission may not on the basis of the claim for adjustment be changed to the disadvantage of a student who has been admitted.

If the student's claim for adjustment is rejected, the student can appeal against the decision through a complaint placed at the Vaasa Administrative Court.

33.2 Assessment

A student has the right to learn about the criteria used for assessing the student's studies. The student must be given the possibility to acquaint himself/herself with the assessment of a written or otherwise completed examination. A student who is not satisfied with the assessment of studies or with how previously completed studies have been transferred or how previously acquired knowledge has been accredited, has the right to request a correction from the teacher who has made the assessment or decided upon the accreditation. A student who is not satisfied with the teacher's decision on the request can further claim for adjustment in the matter to the UAS Examination Committee.

The procedure for placing a claim for adjustment is the following:

1. The student contacts the teacher who has assessed, transferred or accredited the studies and requests a claim for adjustment either orally or in writing. This must take place within 14 days from the time the student has received information about the assessment results or the application of the criteria for assessment.
2. The teacher in question acquaints himself/herself with the claim for adjustment and gives the student his/her decision in writing within 14 days.
3. If the student is still not satisfied, he/she can claim for adjustment in writing from the UAS Examination Committee. This must take place within 14 days from receiving the teacher's decision.
4. The Examination Committee makes a decision based on the claim for adjustment. If necessary, new experts can be heard.
5. Claims for adjustment are not dealt with between 15 June and 15 August.
6. Changes to decisions made by the Examination Committee cannot be sought by appeal.

33.3 Loss of Right to Study Due to Neglected Attendance Registration

A student who has neglected to register for attendance or non-attendance loses his/her right to study according to section 25 of the Polytechnics Act.

The student can claim for adjustment from the UAS Board within 14 days after receiving information of the decision on the loss of the right to study.

If the student's claim for adjustment is rejected by the UAS Board, the student can appeal against the decision through a complaint placed at the Vaasa Administrative Court.

33.4 Loss of Right to Study Due to Exceeded Maximum Duration of Studies

A student who is not satisfied with the decision on the loss of the right to study due to exceeded maximum duration of studies can claim for adjustment to the UAS Board within 14 days after receiving information of the decision.

If the student's claim for adjustment is rejected by the UAS Board, the student can appeal against the decision through a complaint placed at the Vaasa Administrative Court.

33.5 Revoking and Reinstating the Right to Study

Appeals to decisions regarding revoking or reinstating the right to study according to 27 – 28 § in these degree regulations can be submitted to the national committee for student legal protection within 14 days from being served. If the appeal is not accepted by the committee for student legal protection, a student may appeal to the Helsinki Administrative Court.

A decision on revoking the right to study can be executed despite appeal, as long as the committee for student legal protection or the Helsinki Administrative Court does not prohibit the execution of the decision. (Act 953/2011, § 42).

IV SPECIALIZATION STUDIES

34 § (Post-graduate) Specialization Studies

Specialization studies are comprehensive continuing education programmes based on a Bachelor's degree. The persons eligible for these programmes have completed a Bachelor's degree or a vocational education, or have knowledge and skills on an equivalent level and work experience from their field.

Application to specialization studies is done through a separate application process. Students are admitted to specialization studies by the Deputy Director of the Centre for Lifelong Learning/Novia Unit on proposal by the person responsible for the continuing education programme offering the specialization studies.

Extent and Structure of the Education

The extent of the specialization studies is 30, 45 or 60 credits.

The curriculum is confirmed by the UAS Board.

Duration of Studies

The duration of specialization studies is

- 1 year for specialization studies comprising 30 credits
- 1½ year for specialization studies comprising 45 credits
- 2 years for specialization studies comprising 60 credits.

For special reasons a student may apply for an extension of duration of studies for completion of their development project. The decision on extension is made by the Deputy Director of the Centre for Lifelong Learning/Novia Unit.

Registration for Attendance and Non-Attendance and Termination of Studies

Registration for attendance must be submitted by the commencement of studies at the latest, and it is valid for the specified duration of studies. A student who has been admitted to specialization studies does not have the right to register for non-attendance.

A student who intends to terminate his/her specialization studies must inform the continuing education unit about the termination.

Certificates

The student receives a certificate of the (post-graduate) specialization studies when they have been fully completed.

V THE OPEN UNIVERSITY OF APPLIED SCIENCES

35 § Studies at the Open UAS

At Novia's Open UAS it is possible to complete study modules or courses which are part of a degree programme. Each Dean decides which study modules and courses offered at the educational unit are available through the Open UAS. Based on the Dean's decision student internships and degree theses or corresponding development projects within Master's studies can be completed within the Open UAS.

The UAS stipulates the requirements for previously acquired knowledge and work experience which are prerequisites for entering studies included in a Bachelor's degree or Master's degree. The Head of Degree Programme decides whether the applicant fulfils the requirements

The number of participants can be limited. The right to study is valid for the stipulated academic years.

If a person who has conducted studies at the Open UAS wishes to complete a Bachelor's or a Master's degree, he/she must apply for a study place within the degree programme.

VI SPECIAL REGULATIONS

36 § Demand to Exhibit Extract on Criminal Background or Drug Test Certificate

A student who has commenced his/her studies 1 January 2012 or later within the fields of study determined in Decree 1035/2011, § 18 a, can be requested to show an extract of their extract on criminal background if the student during his/her studies or student internship is given tasks which entails work among minors to a substantial extent (Act 953/2011 § 25 b)

The University of Applied Sciences can request that a student exhibits a drug test certificate if there is grounded reason to suspect abuse according to Act 953/2011, § 25 d. The UAS gives written instructions for the prevention of drug use and intervention in addiction of intoxicants among students.

37 § Disciplinary Measures

Students have the right to a safe study environment according to 24 a § in the Polytechnics Act (351/2003), where the internal order, undisrupted studies and safety and wellbeing in the UAS community is promoted. If the safety or order in the study environment is threatened by a single student's acts, disciplinary measures may be taken.

37.1 Request to Leave the Educational Facility

A student who disturbs the lectures, acts violently or threateningly, or adventures someone's health or safety, can be requested to leave the room where lectures are given or an event that is arranged at the UAS. A student can be withheld the right to participate in the education for a maximum of three work days, if there is a safety risk for another student or person working at the UAS, or if their health and safety is adventured by the student's violent or threatening behaviour in another educational facility, or if the lectures or other educational activities are nearly impossible to accomplish due to the student's disturbing behaviour (Act 953/2011, 28 §). The President, a teacher or a student counsellor can act jointly or independently and the actions taken must be registered (Act 953/2011, 28 a §). The actions taken are reported to the President and the Dean of the educational facility in question. The actions taken are documented so that they can be verified subsequently.

If a student disturbs the order during an examination or other similar assessment situation and if the inappropriate behaviour continues despite reprimand, the supervisor can request that the student leaves the facility. When a student's examination or other performance is disrupted due to cheating or other disturbing behaviour, the supervisor informs the Head of Degree Programme about the reason for the disruption.

37.2 Written Warning

A written warning can be given to a student if he/she disturbs the lectures, acts violently or threateningly, is found guilty of cheating or otherwise disturbs the order of the UAS, refuses to show a certificate of drug test or has abused narcotics according to investigation (Act 953/2011, 28 §). Before a case is determined it shall be investigated and the student is given an opportunity to be heard in the matter. The decision to give a student a warning is made by the President (Act 953/2011, 28 a §).

37.3 Suspension from Studies

A student can be suspended from studies until the student accepts the controls and tests required to determine their state of health in connection to revoking the right to study or until the student agrees to exhibit their extract on criminal background in situations where studies entail extensive work among minors (Act 953/2011, 28 §). The decision to suspend a student from their studies is made by the UAS Board (Act 953/2011, 28 a §).

37.4 Temporary Suspension

Temporary suspension can be given to a student for a maximum of one year, whose action or negligence is serious or if the inappropriate behaviour, which is the reason for the written warning continues (Act 953/2011, 28 §). Before a case is determined it shall be investigated and the student is given an opportunity to be heard in the matter. The decision to temporarily suspend a student is made by the UAS Board (Act 953/2011, 28 a §).

38 § Separate guidelines

The UAS can, if necessary issue more detailed guidelines on the application of these Degree Regulations.

39 § Enforcement Regulations

These Degree Regulations come into force on 17 June 2014.

Appendix to the Degree Regulations

Degrees, Degree Programmes and Qualification Titles

In the Government decision on license for the UAS, the degrees, qualification titles and their extent in credits are specified. The studies at the UAS are arranged as degree programmes, the names of the degree programmes are stipulated by the UAS Board.

To a Bachelor's degree completed at a UAS the abbreviation *YH* is attached to the Swedish qualification title and to a Master's degree completed at a UAS the abbreviation *högre YH* is attached to the Swedish qualification title (Act 351/2003, 18 §). [The abbreviation *YH* used in qualification titles in Swedish does not exist in the English qualification title. UAS (University of Applied Sciences) is, however, equivalent to the Swedish term *YH*.]. The extent of the practical training included in Bachelor's degree studies, to promote professional skills, is always at least 30 credits (Decree 352/2003, 7 §).

A. UAS Degrees and Qualification Titles

Degree

Qualification Title

Degree Programme (extent in credits /extent of practical training is given for degree programmes if the extent of the practical training is regulated by a directive), location

Bachelor's Degree in Humanities and Education

DP for Community Educators (210 cr), Turku

Bachelor of Humanities

Bachelor's Degree in Culture

DP in Fine Arts (240 cr), Jakobstad

Bachelor of Culture and Arts

DP in Performing Arts (240 cr), Vaasa

Bachelor of Culture and Arts

DP in Design (240 cr), Jakobstad

Bachelor of Culture and Arts

DP in Photography (240 cr), Jakobstad

Bachelor of Culture and Arts

DP in Music (240 cr), Jakobstad

Bachelor of Culture and Arts

Bachelor's Degree in Business and Administration

DP in Business Administration (210 cr), Vaasa/Turku	Bachelor of Business Administration
DP in Business Information Technology (210 cr), Raseborg	Bachelor of Business Administration

Bachelor's Degree in Technology

DP in Energy and Environmental Engineering (240 cr), Vaasa	Bachelor of Engineering
DP in Construction Management, Construction Manager (210 cr), Raseborg	Bachelor of Construction Management
DP in Civil and Construction Engineering, Engineer (240 cr), Raseborg, Vaasa	Bachelor of Engineering
DP in Civil and Construction Engineering, Engineer (Land Surveying) (240 cr), Vaasa	Bachelor of Engineering
DP in Electrical Engineering and Automation (240 cr), Vaasa	Bachelor of Engineering
DP in Mechanical and Production Engineering (240 cr), Vaasa	Bachelor of Engineering
DP in Industrial Management and Engineering (240 cr), Vaasa	Bachelor of Engineering

Bachelor's Degree in Seafaring

DP in Maritime Management (270 cr/108 cr), Turku	Bachelor of Marine Technology
DP in Maritime Studies, Master Mariner (270 cr/108 cr), Turku	Bachelor of Marine Technology
DP in Maritime Studies, Marine Engineer (270 cr/108 cr), Turku	Bachelor of Engineering

Bachelor's Degree in Natural Resources

DP in Sustainable Coastal Management (240 cr), Raseborg	Bachelor of Natural Resources
DP in Natural Resources and the Environment (240 cr), Raseborg	Bachelor of Natural Resources

Bachelor's Degree in Health Care and Social Services

DP in Nursing (210 cr/75 cr), Vaasa	Bachelor of Health Care
DP in Midwifery (270 cr/120 cr), Vaasa	Bachelor of Health Care
DP for Biomedical Laboratory Scientists (210 cr/75 cr), Vaasa	Bachelor of Health Care
DP in Public Health Nursing (240 cr/85 cr), Vaasa, Turku	Bachelor of Health Care
DP in Radiography and Radiotherapy (210 cr/75 cr), Vaasa	Bachelor of Health Care
DP in Nursing (210 cr/75 cr), Vaasa, Turku	Bachelor of Health Care
DP in Social Services (210 cr/45 cr), Vaasa, Turku	Bachelor of Social Services

Bachelor's Degree in Beauty Care

DP in Beauty and Cosmetics (210 cr), Vaasa	Bachelor of Beauty and Cosmetics
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Bachelor's Degree in Tourism and Catering

DP in Tourism Management (210 cr), Turku	Bachelor of Hospitality Management
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B. Master's Degrees and Qualification Titles

Degree

Degree Programme (extent of credits (cr))	Qualification Title
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Master's Degree in Technology

DP in Technology Based Management (60 cr), Vaasa	Master of Engineering
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Master's Degree in Health Care and Social Services

DP in Social Services and Health Care (90 cr), Vaasa, Turku	Master of Health Care Master of Social Services
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Master's Degree in Natural Resources

DP in Natural Resource Management (60 cr), Raseborg

Master of Natural
Resources

Master's Degree in Culture/ Business and Administration/Tourism and Catering

DP in Leadership and Service Design
(60 cr or 90 cr), Turku

Master of Culture and Arts
Master of Business
Administration
Master of Hospitality
Management

C. Terminating Degree Programmes, (credits/internship) Final Admission Year and Qualification Title

Bachelor's Degree in Humanities

DP in Civic Activity and Youth Work (210/30), Turku, 2013

Bachelor of Humanities

Bachelor's Degree in Business Administration

DP in Business Administration (210/30), Raseborg, 2008

Bachelor of Business
Administration

DP in Business Administration (210/30), Turku, 2013

Bachelor of Business
Administration

DP in Business Information Technology (210/30), Raseborg, 2013

Bachelor of Business
Administration

Bachelor's Degree in Culture and Arts

DP in Design (240/30), Turku, 2012

Bachelor of Culture and
Arts

DP in Cultural Management (240/30), Helsinki/Turku, 2012

Bachelor of Culture and
Arts

DP in Fine Arts (240/30), Jakobstad, 2013

Bachelor of Culture and
Arts

DP in Performing Arts (240/30), Vaasa, 2013

Bachelor of Culture and
Arts

DP in Design (240/30), Jakobstad, 2013

Bachelor of Culture and
Arts

DP in Media Culture (240/30), Jakobstad, 2013

Bachelor of Culture and
Arts

DP in Music, SA for Musicians (270/30), Jakobstad, 2013

Bachelor of Culture and
Arts

DP in Music, SA for Music Educators (270/30), Jakobstad, 2013

Bachelor of Culture and
Arts

Bachelor's Degree in Natural Resources

DP in Agriculture (240/30), Raseborg, 2008	Bachelor of Natural Resources
DP in Landscape Planning and Design (240/30), Espoo, 2008	Bachelor of Natural Resources
DP in Horticultural Production (240/30), Espoo, 2008	Bachelor of Natural Resources
DP in Sustainable Development, Raseborg, 2007	Bachelor of Environmental Planning
DP in Environmental Planning (240/30), Raseborg, 2008	Bachelor of Environmental Planning
DP in Forestry (240/30), Raseborg, 2008	Bachelor of Engineering (Forestry)
DP in Integrated Coastal Management (240/30), Raseborg 2011	Bachelor of Natural Resources
DP in Rural Industries and Landscape Planning and Design, SA for Agriculture, (240/30), Raseborg, 2012	Bachelor of Natural Resources
DP in Rural Industries and Landscape Planning and Design, SA in Horticultural Production, (240/30), Raseborg, 2012	Bachelor of Natural Resources
DP in Rural Industries and Landscape Planning and Design, SA in Landscape Planning and Design, (240/30), Raseborg, 2012	Bachelor of Natural Resources
DP in Forestry and Environmental Planning, SA for Environmental Planning, (240/30), Raseborg, 2012	Bachelor of Natural Resources
DP in Forestry and Environmental Planning, SA for Forestry, (240/30), Raseborg, 2012	Bachelor of Natural Resources
DP in Natural Resources and the Environment, (240/30), Raseborg, 2013	Bachelor of Natural Resources

Bachelor's Degree in Engineering

DP in Automation Engineering and IT (240/60), Raseborg, 2012	Bachelor of Engineering
DP in Electrical Engineering (240/30), Raseborg, 2006	Bachelor of Engineering
DP in Information Technology (240/30), Vaasa, 2013	Bachelor of Engineering

DP in Information Technology (240/30), Raseborg, 2006 Bachelor of Engineering

DP in Mechanical and Production Engineering (240/30 or 60), Raseborg, 2006 Bachelor of Engineering

DP in Environmental Technology (240/30), Vaasa, 2009 Bachelor of Engineering

DP in Construction Management (210/30), Raseborg, 2013 Bachelor of Construction Management

DP in Automation Engineering and IT (240/60), Raseborg, 2013 Bachelor of Engineering

DP in Construction Engineering (240/30), Raseborg, Vaasa, 2013 Bachelor of Engineering

DP in Electrical Engineering (240/30), Vaasa, 2013 Bachelor of Engineering

DP in Information Technology (240/30), Vaasa, 2013 Bachelor of Engineering

DP in Land Surveying (240/30), Vaasa, 2013 Bachelor of Engineering

DP in Mechanical and Production Engineering (240/30 or 60), Vaasa, 2013 Bachelor of Engineering

DP in Industrial Management (240/30), Vaasa, 2013 Bachelor of Engineering

Bachelor's Degree in Health Care and Social Services

DP in Nursing (210/75), Turku, 2008 Bachelor of Health Care
(Admission directly to specialization alternatives from 2009)

DP in Nursing, SA for Midwives (270/120), Vaasa, 2013 Bachelor of Health Care

DP in Biomedical Laboratory Science (210/75), Vaasa, 2013 Bachelor of Health Care

DP in Nursing, SA in Health Care (240/85), Vaasa, Turku, 2013 Bachelor of Health Care

DP in Radiography and Radiotherapy (210/75), Vaasa, 2013 Bachelor of Health Care
(Radiographer)

DP in Nursing, SA in Nursing (210/75), Vaasa, Turku, 2013 Bachelor of Health Care

DP in Social Services (210/45), Vaasa, Turku, 2013 Bachelor of Social Services

Bachelor's Degree in Beauty and Cosmetics

DP in Beauty and Cosmetics (210/30), Vaasa, 2013 Bachelor of Beauty and Cosmetics

Bachelor's Degree in Tourism and Hospitality Management

DP in Tourism Management (210/30), Turku, 2013 Bachelor of Hospitality Management

Master's Degree in Engineering

DP in Technology-Based Leadership (60), Vaasa, 2013 Master of Engineering

Master's Degree in Natural Resources

DP in Rural Development (60), Raseborg, 2013 Master of Natural Resources

Master's Degree in Health Care and Social Services

DP in Health Promotion (90), Vaasa, 2012 Master of Health Care
Master of Social Services

DP in Development and Leadership within Social Services
and Health Care (90), Turku, 2013

Master of Health Care
Master of Social Services

DP in Advanced Clinical Care (90), Vaasa, 2013

Master of Health Care